



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2021/2022- 2022/2023 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF UDINE	I UDINE01	<p>Claudia Schileo Outgoing mobility and Erasmus Study Programme agreements +39-0432-556221 <a href="mailto:claudia.schileo@uniud.it">claudia.schileo@uniud.it</a></p> <p>International Student Service Incoming exchange mobility +39-0432-56218/556497 <a href="mailto:iss@uniud.it">iss@uniud.it</a></p> <p><b>Academic Coordinator</b> Prof. Francesco Costantini <a href="mailto:francesco.costantini@uniud.it">francesco.costantini@uniud.it</a> +39-0432-556519</p>	<p><a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a></p>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<b>UNIVERSITY OF MARIBOR</b> Slomškov trg 15 2000 Maribor Slovenia  <b>Faculty of Tourism</b> Cesta prvih borcev 36 8250 Brežice Slovenia	SI MARIBOR01	Uroš Kline Head of international Relations Office +386 2 2355 342 <a href="mailto:erasmus@um.si">erasmus@um.si</a>  Urša Segala Erasmus Coordinator <a href="mailto:ursa.segala@um.si">ursa.segala@um.si</a>  doc. dr. Mitja Gorenak Faculty coordinator <a href="mailto:mitja.gorenak@um.si">mitja.gorenak@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx">http://www.um.si/en/international/erasmus/Pages/Faculties-information.aspx</a>
--	-----------------	---	---

### B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
SI MARIBOR01	I UDINE01	1015	Travel, Tourism and Leisure	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	-
UDINE01	SI MARIBOR01	1015	Travel, Tourism and Leisure	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	-

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case, they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SI MARIBOR01	UDINE01	1015	Travel, Tourism and Leisure	2 staff x 5 days	2 staff x 5 days
UDINE01	SI MARIBOR01	1015	Travel, Tourism and Leisure	2 staff x 5 days	2 staff x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
UDINE01		Italian	English	B1	B2
SI MARIBOR01		English	-	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

#### SI MARIBOR01:

For admission to the University of Maribor in the framework of the Erasmus+ programme, students must follow the application procedure published at the following web page:  
<http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I UDINE01	May 15	September 30

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

SI MARIBOR01	July 1 – students from EU June 1 – students from non EU countries	December 1 – students from EU November 1 – students from non EU countries
--------------	--	--

2. The receiving institution will send its decision within [5] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: The agreement will become operative on the date of signature of both universities and shall remain in force for a period of 5 years. In case of termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
I UDINE01	The ECTS users' guide of University of Maribor is published at the following web page: <a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects">https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects</a>
SI MARIBOR01	The ECTS users' guide of University of Maribor is published at the following web page: <a href="http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx">http://www.um.si/en/international/erasmus/Pages/ECTS-users-guide.aspx</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	Claudia Schileo <a href="mailto:claudia.schileo@uniud.it">claudia.schileo@uniud.it</a> +39-0432-556221	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/entry-visa-non-eu-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/entry-visa-non-eu-students</a>
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a>	<a href="http://www.um.si/en/international/erasmus/Pages/Visa-and-">www.um.si/en/international/erasmus/Pages/Visa-and-</a>

	Tel.: +386 2 23 55 342	<a href="#">residence-permit.aspx</a>
--	------------------------	---------------------------------------

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I UDINE01	Claudia Schileo <a href="mailto:claudia.schileo@uniud.it">claudia.schileo@uniud.it</a> +39-0432-556221	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/health-insurance">https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/health-insurance</a>
SI MARIBOR01	Uroš Kline <a href="mailto:erasmus@um.si">erasmus@um.si</a> tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx">www.um.si/en/international/erasmus/Pages/Insurance-Healthcare.aspx</a>

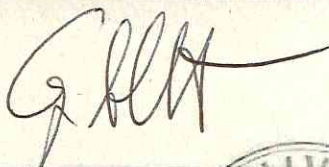


### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I UDINE01	Claudia Schileo <a href="mailto:claudia.schileo@uniud.it">claudia.schileo@uniud.it</a> +39-0432-556221	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine">https://www.uniud.it/en/uniud-international/incoming-exchange-students/pre-arrival-information/accommodation-in-udine</a>
SI MARIBOR01	Uroš Kline <a href="mailto:uros.kline@um.si">uros.kline@um.si</a> tel.: +386 2 23 55 342	<a href="http://www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx">www.um.si/en/international/erasmus/Pages/Student_dormitory.aspx</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
I UDINE01	Prof. Dr. Giorgio Alberti Vice Rector for International Relations		
SI MARIBOR01	prof. dr. Zdravko Kačič Rector	10 -02- 2020	 

<sup>3</sup> Scanned signatures are accepted